



## **PETER WILLIAMS MEMORIAL SCHOLARSHIP APPLICATION**

### **About OTAC and Peter Williams**

Old Town Alexandria Connections (OTAC) is a premiere networking resource for businesses providing services or products in the Alexandria region. OTAC generates reliable, qualified leads and referrals among its members for the purpose of increasing business opportunities and provides an educational forum to increase business knowledge in a collegial atmosphere.

Peter Williams was an attorney, civic leader and long-standing member of OTAC until his death in 2014. Peter touched the lives of countless members of the Alexandria community through his work and civic involvement. The Peter Williams Memorial Scholarship was established to honor his memory and further his legacy of responsible business practices and service to others.

### **Eligibility Requirements**

1. This scholarship application is open to high school seniors currently enrolled in public or private schools located in Alexandria City or Fairfax County with an Alexandria address.
2. A complete application consists of:
  - Typewritten answers to all questions.
  - A letter of recommendation from someone that is knowledgeable about you, your leadership and/or your community service activities, printed on their letterhead (with their contact information on it);
  - A copy of your most recent high school transcript (student-provided, unofficial transcript is acceptable);
  - Your signature and date at the end of this application (signature can be electronic).
  - The application is considered timely if received by midnight of the application deadline.

### **Timeline and Award(s)**

Application Deadline –March 31

Decision Announced – Mid-April

Award Ceremony – Fourth Wednesday in April or Second Wednesday in May at regularly-scheduled OTAC meeting; during 2021 we expect this ceremony to be virtual.

Award Specifics: OTAC intends to award annually at least one scholarship equal to at least \$500 assuming the OTAC Scholarship Committee finds a worthy candidate, or candidates, from the timely-submitted applications.

## **Application Template**

Provide the requested information in a typed document using for the following template:

Date

Name

Home Address

Dear Old Town Alexandria Connections Scholarship Committee, I am applying for the Peter Williams Memorial Scholarship and the following information is provided:

### **A. Personal Information**

1. Name
2. Age
3. Date of Birth
4. Are You a U.S. Citizen? (Yes/No)
5. Sex: M/F
6. Home Address
7. Telephone
8. Email
9. How many years have you lived in or near Alexandria?

### **B. Educational and Extra-Curricular Activities Information**

1. High School (Name and Address):
2. Graduation Date
3. GPA (attach transcript; unofficial is acceptable)
3. Extracurricular activities while in high school (include dates and description):
4. Hobbies
5. Sports activities while in high school (include dates):
6. Name and location of college or university you plan to attend (if you're still undecided, please list your top two choices)
7. Field of Study (desired college degree):
8. How many years of study is your desired college degree?

### **C. Community Activities and Service Projects**

Describe your participation in community activities and service projects during your high school years (this may include but is not limited to community service programs, scouting, charity work, or other volunteer activities). Include dates, duties, and amount of time spent.

### **D. Leadership Activities**

Please list your leadership activities during your high school years. Please also include: organization names, titles held, duties undertaken and dates that you participated.

**E. Work or Business Experience**

If you have held a job or jobs during high school, please provide the employer’s name, address and give your job title, dates you worked there, and description of duties.

**F. Essay Question**

Please answer **one** of the following questions in an essay of 500 or fewer words:

(1) What type of responsibility do business leaders owe the community in which they work? What are some effective ways to express and reflect that responsibility back to this Alexandria community?

(2) Is networking with other business people important to business success? If you feel that it is not important, please express why. If you believe that it is important, please express how networking can most effectively be done in today’s world, especially in light of social media, global markets and computer-assisted communication.

(3) What is the most pressing issue facing Alexandria and the surrounding geographic area today? What do you think the business community can do in regard to this issue? Please provide concrete examples.

**G. Other Information**

Is there any other information you want the Scholarship Committee to know in considering your application?

**H. Certification**

By signing this application, I (or the parent of the applicant, if the applicant is under 18 years of age) attest that the information herein is true and I consent to the use of my name and likeness (or my child’s or ward’s name and likeness) by OTAC for marketing and publicity purposes.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant’s Parent or Guardian (if applicant is under 18 years old)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Parent or Guardian